

Dear teachers / educators,

You've invited to borrow a school book bag for free from the library when your school visits RHS Harlow Carr for a self-guided visit or workshop.

You can borrow a book bag for up to eight weeks and there is no charge for overdue or late return books. Each book bag contains fifteen to twenty suitable books.

Our book bags correspond with our most popular workshops and tie into curriculum areas. They're designed to boost self-directed learning to supplement your visit. We also welcome you to borrow a book bag on behalf of your science and literacy leads to inform future resource selection across your school's classrooms.



How the scheme works:

Step 1

Complete the following registration form and email it to us at library.harlowcarr@rhs.org.uk

Step 2

Collect your book bag during a pre-visit or during your school visit. Borrow for eight weeks.

Step 3

Drop off the book bag with the garden entrance team or at the library. A postal return may be available via prior arrangement.

You're welcome to find out more by contacting our librarians. We look forward to collaborating with you soon!

Unsure if you're eligible? Please get in touch with us to discuss your options.

Thank you.

RHS Harlow Carr Library

Email: library.harlowcarr@rhs.org.uk

Telephone: 01423 724 686

Book Bag Registration Form

Please complete this form with your details and email to library.harlowcarr@rhs.org.uk
Once you have emailed us we will be in touch to confirm your book bag

Dr Mr Mrs Ms Miss Other (please specify)	
Surname:	First name:
School Name:	
School Address:	
Telephone number:	
Email address:	
Which book bag would you like to borrow (please select one):	<input type="checkbox"/> How Plants Grow EYFS & KS1 <input type="checkbox"/> How Plants Grow L KS2 <input type="checkbox"/> How Plants Grow U KS2 <input type="checkbox"/> Woodland Explorers EYFS & KS1 <input type="checkbox"/> Woodland Explorers KS2 <input type="checkbox"/> Fantastic Food EYFS & KS1 <input type="checkbox"/> Gardens for Sustainability
Reasons for borrowing: (please select all that apply):	<input type="checkbox"/> Curriculum links <input type="checkbox"/> Self-directed reading in classroom <input type="checkbox"/> Develop horticultural knowledge <input type="checkbox"/> Scope out books for future school purchases <input type="checkbox"/> Other (please specify below)
Date of workshop/Visit:	
I confirm I have read and agree to the Terms and conditions of use (see overleaf)	

Privacy Notice: The information you provide to us will be added to our Library database to allow us to administer your account. Your personal data will be kept for three years following the last time you accessed the library. Data will not be shared with any third parties, and will be held securely by RHS Libraries under UK GDPR. Please read the full RHS Privacy policy for more information on how we use your personal data and your rights under UK GDPR: <https://www.rhs.org.uk/privacy>.

If you have any queries about your library membership please contact us at library.harlowcarr@rhs.org.uk

Book Bag Service

Terms and Conditions of use

By registering to use the Book Bag Service, you agree to abide by the Library terms and conditions (below) for as long as you continue to borrow.

Conditions of Use of the Book Bag Service

- Book bags are loaned for a period of eight weeks. A renewal may be possible on request.
- You are responsible for the safe return of your items to the Library. Book bags can be returned in person to the Harlow Carr Entrance Team or the Harlow Carr Library. Book bags can also be returned via post by prior arrangement with the library. Schools are responsible for covering any costs associated with return.
- You agree to return promptly any library materials borrowed, to take care of the books in the bag, and to notify the library of any damaged or lost books.
- The Library reserves the right to suspend or cancel access to the book bag service in cases of serious breach of these conditions.