



Sharing the best in Gardening

# GENERAL RISK ASSESSMENT

RHS Form D1 (Revised) Issue No: 1 Dated: September 2011

(a) Title of Risk Assessment:	<b>Propagation Techniques</b>	(b) Location:	<b>RHS Garden Rosemoor</b>				
		(c) Written by:	J. Hickson	(e) Date:	September 2012		
		(d) Signature:	<i>John Hickson</i>	(f) Review Date:	August 2013		
(g) Safety Code/s and other documents relevant to this risk assessment:		(h) List all staff involved in activity:	(i) Other Groups at risk: (Put a cross in Yes or No)				
<ul style="list-style-type: none"> <li>Education 001 – School visits</li> <li>Education 004 – Craft activities</li> <li>Education 005 – Exploring the outdoors</li> </ul>		Education Officers – John Hickson – Sarah Chesters	Volunteers:	Yes:		No:	x
			The public:		x		
			Visitors:		x		
			Contractors:				x
			School Groups:		x		
			Students:				x
(j) Sign to confirm all staff listed above have read the relevant Safety Code/s:		<i>Sarah Chesters / John Hickson</i>					
(k) Hazards:	(l) Precautions:	(m) Risk Rating			(n) Precaution in place? (Yes or No)		
							L
<b>Education Officer to carry Radio at all times</b>					YES		
Trip/falls/slipping on wet grass	<ul style="list-style-type: none"> <li>See Education 005 – 2.0 Slips trips and falls.</li> <li>Children must be adequately supervised by accompanying adults and instructed to walk in the garden.</li> <li>RHS Education Officer to highlight this in Housekeeping and H&amp;S at the beginning of the visit</li> </ul>	x			YES		
Water - drowning	<ul style="list-style-type: none"> <li>See Education 005 – 2.0 Ponds, streams, fountains and other bodies of water.</li> <li>Activity does not place near large bodies of water other than small herb garden pond. Staff made aware of location.</li> </ul>			x	YES		
Bees, wasps and insect stings g in Garden	<ul style="list-style-type: none"> <li>See Education 005 – 2.0 Insect bites and stings.</li> <li>School staff must be aware of any in their group who have specific insect allergies and know how to deal with such emergencies.</li> <li>RHS Education Officer to highlight this in Housekeeping and H&amp;S at the beginning of the visit</li> </ul>		x		YES		

KEY: L = Low Risk (Risk of minor injury or minor ill health issue); M = Medium Risk (Risk of injury or ill health causing 4 days or more off work); H = High Risk (Risk of death or major injury/ill health)

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(k) Hazards:	(l) Precautions: <i>(Do not undertake activity until all precautions are in place.)</i>	(m) Risk Rating			(n) Precaution in place? (Yes or No)
		L	M	H	
Touching and handling plants	<ul style="list-style-type: none"> <li>See Education 005 – 2.0 Hazardous plants.</li> <li>Children must wash their hands before eating.</li> <li>Children must not pick plants, only adults can under the direction of the Education Officer.</li> <li>Accompanying staff must be aware of any children with specific plant allergies or hay fever, and carry the necessary medication.</li> <li>Education staff should state the need to wash hands after handling things used in activity before eating.</li> </ul>	x			YES
Soil - Tetanus	<ul style="list-style-type: none"> <li>See Education 005 - 2.0 Risks from soil</li> <li>Children must be adequately supervised by accompanying adults.</li> <li>Provide hand washing facilities.</li> <li>Plastic gloves can be provided especially if child has cuts on his/her hands</li> <li>Any cuts to children's' hands to be covered by a plaster</li> <li>School asked to check that children have received tetanus immunisation.</li> </ul>			x	YES
Cutting using scissors	<ul style="list-style-type: none"> <li>See Education 004 – 3.0 Precautions</li> <li>Pupils adequately supervised by accompanying adults when using scissors.</li> </ul>		x		YES
Sliding doors - trip hazard and trapping fingers	<ul style="list-style-type: none"> <li>Make children and adults aware of tripping hazard when moving between outside and inside through sliding doors.</li> <li>Do not allow children to open and shut doors, this should only be done by adults</li> </ul>	x			YES

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