



## Finalist Checklist

- ☐ Have you carefully timed your route and had practice runs to ensure that you stay within the time allocation on the day of judging?
- ☐ Have you briefed all of your tour guides, presenters and community representatives meeting the judges so that they know how long the tour will be and what time to expect your judges to arrive and depart their area?
- ☐ Have you studied the marking sheet, ensuring that every aspect is covered between your route, your presentation and your portfolio, and that the time allocated to areas is relative to how marks are attributed?
- ☐ Have you ensured that you will be showing the judges a balance of seasonal and perennial planting, new and mature projects?
- ☐ Have you taken into consideration the areas that the judges will travel through in order to reach the key points on your itinerary?
- ☐ Have you informed your local press and organised a photo call?
- ☐ Have you produced a map of your area, a copy of the judging route and itinerary to give the judges at the start of the tour?
- ☐ Have you provided the RHS with a mobile phone number in case the judges need to reach you on the day of the tour?
- ☐ Have you planned a celebratory get together for when the judges have left and you can all relax and go over the day's events? Entirely optional, but a nice way to let your hair down after all that planning and hard work!!