

## **RHS Libraries – Online Renewals**

To renew your loans online you will need to log in to your account via our [catalogue](#).

To log in to your account, you will need your User ID. Your User ID will either be your library card number, if you were issued with one and still use it, or your RHS Membership number.

You will also need a PIN. If you don't know your PIN click the 'reset pin' link which will generate an email enabling you to create a new one.

Once you have logged in select 'renew my materials' to view your loans and renew them as required. You can renew twice online before needing to return items to the library.

Items which have been reserved by other users cannot be renewed – please return these to the library as soon as possible.

To contact the library with any questions about your account please choose the 'Contact us' tab at the top of the page. A reply to your query will be found under 'Review my account' and should arrive within 24 hours.