



Sharing the best in Gardening

# A Walk Through the Garden

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# FLORAL ARRANGEMENT SCHEDULE – WHAT EXHIBITORS NEED TO KNOW

Application deadline date: Friday 5th June, 2015

Before completing your application, please read through this document. It gives information on the following:

- What happens next
- Rules and Regulations
- Judging and Awards
- · Accessing the show

#### WHAT HAPPENS NEXT

Please read through this schedule which outlines all of the information that you will require to take part in the RHS Garden Hyde Hall Flower Arranging Competition, entitled 'A Walk Through the Garden'.

Return the attached application form by **Friday**, 5<sup>th</sup> **June 2015** ensuring you have completed all of the necessary details.

Applicants will be limited to 10 entries per class, this will be administered by a first come first served basis. You will be notified within 7 days receipt of your entry form if the class is fully subscribed.

Applicants are eligible to enter as many different classes as they wish.

#### **RULES AND REGULATIONS**

#### 1. PARTICIPATION

We welcome applications from individual floral arrangers and floral arrangement clubs and societies affiliated to the Royal Horticultural Society or the National Association of Flower Arrangement Societies (NAFAS).

- There is no charge to participate in the RHS Garden Hyde Hall Flower Arranging Competition.
- Entries from commercial enterprises or commercially related enterprises will not be accepted.

### 2. CLASSES FOR RHS GARDEN HYDE HALL FLOWER SHOW 2015

# 'A Walk through the Garden'.

Class Number	Class Title	Exhibit size (All Classes are Exhibits)	
1	Basket of Summer Flowers	60cms wide x 60cms deep (2' x 2')	
2	The Allotment	60cms wide x 60cms deep (2' x 2')	
3	Picnic at Hyde Hall	60cms wide x 60cms deep (2' x 2')	
4	Abstract design incorporating wire, stone & plant material	60cms wide x 60cms deep (2' x 2')	
5	Cornucopia of Roses	60cms wide x 60cms deep (2' x 2')	
6	Woodland Walk	Petite – to measure no more than 23cms (9") in any direction	

#### 3. GUIDELINES FOR STAGING

#### **DISPLAY MATERIALS**

- Dried plant material is permitted but fresh flowers/foliage should form the major part of the exhibit.
- Use of cultivated moss is allowed.
- While some dyed, surface-coloured or manipulated (e.g. plaited, stapled, glossed, etc.) plant
  material may be used, exhibitors should remember that the Royal Horticultural Society's Shows are
  held to display excellence in plants and all other aspects of horticulture.
- The Society does not permit the use of wild dug plants, moss or artificial plant material.

#### **STAGING**

- No plant material or accessories may extend beyond the limits of the staging.
- The edge of the staging must not be covered, exhibitors are allowed to put a base on top of the existing base but this must not exceed the staging space or go over the edges.

#### **POINTS TO NOTE**

- The Flower Arranging Competition will take place in a marquee, which will be located outside, on grass which will be uneven ground.
- The RHS asks that all exhibitors consider issues of environmental sustainability when sourcing and selecting cut flowers for display.

#### 4. GUIDELINES FOR CREATING A GOOD FLORAL ARRANGEMENT EXHIBIT

- Plant material is of good quality and has been appropriately conditioned.
- 2. Space is well-filled without being overcrowded.
- 3. Finish of the exhibit is good and it has an overall freshness.
- 4. Theme for the display has been satisfactorily interpreted.
- 5. Accessories used are appropriate in style, scale and condition.
- 6. Design of the display enhances the appearance of the plant material.

#### 5. STAGING

#### Classes 1 - 5

- The white marguee covering provides the only backdrop for all exhibits in Classes 1 − 5.
- Exhibitors may stage using their own background or drapes.
- Each exhibit will be staged on a table, approximately 76cm (30") high, with black hessian covering.
- The exhibits must keep within an area of 0.6metres (2 feet) wide and 0.6metres (2 feet) deep. There is no height restriction.
- All exhibits must be free standing.
- The exhibitor's own lightweight drapes may be used, but must be attached to or draped over the
  exhibitor's own free-standing secure support.
- All exhibits will be viewed and judged from the front.
- If title is included it must be appropriate in scale and design.
- All exhibits must be assembled on site during the hours stated in this schedule.

#### Class 6 - Petite Class

- A backdrop will be provided for the exhibits in Class 6.
- Each exhibit will be staged on a table, approximately 76cm (30") high, with black hessian covering.
- The exhibits must keep within an area of 23 cms (9 inches) wide, 23 cms (9 inches) deep and 23 cms (9 inches) high.
- · All exhibits must be free standing.
- The exhibitor's own lightweight drapes may be used, but must be attached to or draped over the exhibitor's own free-standing secure support.
- All exhibits will be viewed and judged from the front.
- If title is included it must be appropriate in scale and design.
- All exhibits must be assembled on site during the hours stated in this schedule.

#### 6. STAGING TIMES

At the start of staging, all personnel other than the designated exhibitors must leave the Flower Arranging Competition marquee. All exhibitors are required to wear an exhibitors badge at all times during staging.

Exhibitors are advised to check the schedule very carefully throughout the staging process and prior to leaving the Flower Arranging Competition Marquee to ensure their display is in accordance with the schedule.

- Staging for all exhibitors will be on Wednesday, 29<sup>th</sup> July 2015.
- Exhibitors will be allowed to begin staging at 11am and must finish by 4pm.
- Exhibitors will not be allowed on to site before this time.
- Exhibitors will drop off their floral arrangement materials by the Flower Arranging Competition
  Marquee and will then move their car to the Exhibitor's car park. No parking is allowed within the
  Events Showground.
- Exhibitors will be responsible for clearing away and taking home all waste that they are responsible for.
- The RHS will not be responsible for loss / damage to any accessories used by Exhibitors throughout the Show.

Any problems arising during staging should be directed to Anna Baldwin, Events Manager, RHS Garden Hyde Hall, any unresolved issues must be put in writing to the Show Manager, no later than 7 days after the event.

Exhibitors' vehicles will be parked within the Exhibitors Car Park during staging, by the direction of the site traffic management. There will be a water point available for general use located adjacent to the Flower Arranging Competition Marquee.

#### 7. CLEARING AT THE END OF THE SHOW

- At the end of the Flower Show all Exhibitors are asked to clear their exhibit leaving no waste in the marquee or around their area.
- The Flower Arranging Marquee will close to the public at 5pm on Sunday, 2<sup>nd</sup> August 2015.
- No exhibit is to be dismantled until 5pm on Sunday, 2<sup>nd</sup> August 2015.
- Cars will be allowed on to site as from 5.15pm on Sunday, 2<sup>nd</sup> August 2015 and not before this time.
- The RHS will not accept responsibility for any exhibit which has not been cleared by 6.30pm on Sunday, 2<sup>nd</sup> August 2015.

#### 8. MAINTENANCE OF EXHIBITS

- After judging has taken place, nothing may be added to the exhibit nor may anything be removed or altered.
- The Events team will water all exhibits on a daily basis from Thursday, 30<sup>th</sup> July through to Sunday, 2<sup>nd</sup> August 2015.
- As this is a 4 day Show Exhibitors are encouraged to refresh their exhibits on Saturday, 1<sup>st</sup> August 2015 between 9am – 10am using the main car park only. No cars will be allowed on to the Show site. Exhibitor badges must be worn at all times.

#### 9. LIABILITY FOR LOSS

Exhibits and exhibitors' property will, at all times, be at the risk of the exhibitor. The Royal Horticultural Society will not be liable for compensation for loss or damage from any cause whatsoever.

#### **JUDGING AND AWARDS**

Please note: Judging of floral arrangement exhibits at the Royal Horticultural Society's Shows is by RHS criteria and NOT by NAFAS regulations

- During judging all personnel will be required to vacate the Flower Arranging Competition Marquee.
- Exhibits will be judged on Thursday, 30<sup>th</sup> July, 2015, 7.30am 10am.
- Award cards and Best in Show card will be placed on exhibits by 10am on Thursday, 30<sup>th</sup> July 2015.
- The judge's decision is final and no correspondence will be entered into.
- Awards will be given for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and Very Highly Commended in each class as well as a Best in Show Award.
- 1st prize will be £20 RHS Gift voucher, 2nd prize will be £10 RHS Gift voucher and 3rd prize will be £5 RHS Gift voucher.
- Best in Show Award will be an annual pass to visit RHS Garden Hyde Hall.

#### **ACCESSING THE FLOWER SHOW**

Exhibitor badges provide access to the showground. Each Exhibitor will be given 2 passes which will allow them access to the Showground throughout the Flower Show event. (Thursday, 30<sup>th</sup> July to Sunday, 2<sup>nd</sup> August 2015).

Whenever you enter the site you must have the Exhibitor pass on show so that it is visible for the Front of House team to see. Access to the site will not be permitted without a pass.

Each exhibitor will be given one vehicle pass for the Exhibitor car park. This must be clearly visible at all times when parked on site.



Exhibitor contact details

## RHS Garden Hyde Hall Flower Show Flower Arranging Competition 2015

# 'A Walk through the Garden'

# Thursday, 30<sup>th</sup> July to Sunday, 2<sup>nd</sup> August 2015

Only one exhibitor per entry form. This form can be photocopied, or email <a href="mailto:hydehallevents@rhs.org.uk">hydehallevents@rhs.org.uk</a> or call 01245 402103 should you require another one.

This form must be completed in full and returned either by email to <a href="https://example.com/hydehallevents@rhs.org.uk">https://example.com/hydehallevents@rhs.org.uk</a> or post to :-

The Events Team, RHS Hyde Hall, Creephedge Lane, Chelmsford, CM3 8ET.

The deadline date for entry is Friday, 5th June 2015, 5pm.

Please note acknowledgement of receipt will be by email if form sent by email, and if sent by post, will only be given if a stamp addressed envelope is included.

You are allowed to enter more than one class. There is a maximum number of entrants per class. If the maximum number of entrants is reached before your entry is received you will be notified within 7 days of receipt of your form. There is no entry fee. PLEASE WRITE CLEARLY.

Name : (Mr, Mrs, Ms, Miss)	
Address:	
Postcode :Contact number :	
Email address :	

#### Details of Flower Arranging Competition - 'A Walk Through the Garden'

Please tick the box(es) which class(es) you would like to enter. Please state which is your preferred Class in case the maximum number of entries has already been reached.

Class	Class Title	Please ✓	Preferred
Number		•	entry 1st, 2nd etc.
			ZIIU <del>C</del> IC.
1	Basket of Summer Flowers		
2	The Allotment		
3	Picnic at Hyde Hall		
4	Abstract design incorporating wire, stone & plant material		
5	Cornucopia of Roses		
6	Woodland Walk - petite		

I agree to comply with, and be bound by, the rules and regulations as set out in the schedule. I und	lerstand that the Judge's
decision is final.	
Signed (please type if by email)	Date