



**The National Education
Nature Park top up grant**

Introduction

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- Grant Manager
- Royal Horticultural Society



Resources

Looking for something specific?

About the grant programme | About the grant | Eligibility | About the application process | Using the grant portal | Preparing your application | **Reporting**

Reporting

What monitoring and reporting should I do

Where do I find and start completing the re

7. Reporting on your grant

Complete?	Task	No
	Spend the grant by the deadline Monday 17 March 2025. The project work can carry on after this date, but you must have all receipts and invoices no later than this date	
	<div><div></div><div>Find the reporting forms which will be in the portal from April 2025:<ul style="list-style-type: none">- Go to https://rhs.flexigrant.com/applications.asp- Select the Reporting button- Find the report in the table</div></div>	

Your required reporting

"Annex G" - The Annual Certification of National Education Nature Park grant

- How much you spent in each category
- Sign off by your "auditor"

Audit

- Upload your receipts and invoices



Top up grant Annual Certification of National Education Nature Park grant expenditure (Annex Gii) (Reporting)

Top up grant expenditure audit (Reporting)



Optional reporting

"Top up grant grantee survey (Reporting)"

- Give us feedback
- Case studies

Name
Top up grant expenditure audit (Reporting)
Top up grant grantee survey (Reporting)
Top up grant Annual Certification of National Education Nature Park grant expenditure (Annex Gii) (Reporting)



Eligible expenditure

- Capital spend only
- Expenditure should add biodiversity and enable engagement with the National Education Nature Park programme
- Grey to green habitat enhancements, including making improvements to year 1 grant project
- Creating or adding biodiversity to grasslands
- Creating or improving ponds
- 50% limit on labour costs



Category limits




- **Up to £2,000** on biodiversity interventions
 - Plants
 - Ponds
 - Planting material
 - Water holders and irrigation
- **Up to £1,000** on fieldwork equipment and/ or gardening resources
- **Up to 50 percent** of your grant amount on specialist support such as contractors or biodiversity experts.

Example eligible budget:

- **£550 on biodiversity items**
- **£200 on a toolshed**
- **£350 on tablets and camera traps**
- **£890 on labour for concrete removal**

Total: £1,990

Your reports in the grant portal





 **RHS**

Application Portal

Contact Management

Manage Grants

Admin



TA

My account

My contact details

Available grants

My applications

My downloads

My applications - RHS grants

- To begin an application for the National Education Nature Park grant, follow the link to the application form that we emailed you.
If you did not receive this email, contact natureparkgrants@rhs.org.uk with the name and URN of your school.
- To continue working on an application, select Resume below.

Edit content

Applications in progress

NPg\60	0 of 6 pages complete
<div><div>Grant:</div><div>Nature Park grant 2024-25</div><div>Applicant:</div><div>Laura Wirtz</div><div>Organisation:</div><div>The Royal Horticultural Society</div></div> <div><div>Resume</div><div>Reporting</div><div>Copy</div><div>Delete</div></div>	



Deadlines and next steps

- Expenditure deadline 17 March
- Expenditure reports 22 April

Return underspend to us

Contact us with questions:
natureparkgrants@rhs.org.uk



Q&A



The link for education settings to register to join

www.educationnaturepark.org.uk

Get in touch with the grants team

natureparkgrants@rhs.org.uk



National
Education
Nature Park

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History
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With



RHS

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Learning
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